



AIA Arizona

New Affiliate Member F.A.Q.'s

Q. After submitting my application for membership, when should I expect my benefits to take effect?

A. You are welcome to attend any program or event at the member rate once we have your application in hand. You will receive a new member information packet from AIA Arizona within 2-4 weeks of joining. It takes about 3 weeks to officially complete the membership joining process.

Q. Who should I contact to update my member record (address changes, etc)?

A. You should always contact your State component to change any of your personal information. Forward all changes to Charnissa at:

Email: charnissa@aia-arizona.org

Phone: (602) 252-4200

Fax: (602) 273-6814

Mail: AIA Arizona, 30 N. 3rd Avenue, Ste 200, Phoenix, AZ 85003

Q. If I move out of state, can my membership come with me?

A. No! Your membership can not be transferred to another state. You would need to contact the new State/Local component regarding membership in their state. However, the membership can be transferred to another individual within your firm. Please contact us for details regarding this process.

Q. When is the annual dues renewal period?

A. Invoices are usually sent out every December, and payments are due by March 31st of the current dues year.

Q. Do I have a member number ?

A. No! Affiliate members do not have membership numbers due to the fact it is only a State membership. However, if you are needing verification that you are indeed a Affiliate Member or your company please contact us with your request.

Q. Will I be published in the Arizona Membership Directory?

A. Yes! But before you will be published you will need to complete a profile form. The profile form is a short form describing your company. The form is usually available early Spring and is due by late February. All members will be notified when the profile forms are available.