

Post Your Employment Opportunities With

AIA Arizona
30 N. 3rd Avenue
Suite 200
Phoenix, AZ 85003
(602) 252-4200
(602) 273-6814 Fax

Email ads to: charnissa@aia-arizona.org
View your ad at www.aia-arizona.org
"Membership/Employment Opportunities"

AIA Arizona Employment Posting Policy Effective October 1, 2007

- **Deadline:** Every Friday by 1pm (No Exceptions). New ads and changes to existing ads, must be submitted by 1pm on Friday, to be posted on the job board on the following Tuesday.
- **1 month minimum:** After the first month you have the option to renew your ad on a monthly basis by contacting our office.
- **Published:** All ads will be posted on the website the following Tuesday, by 5pm
- **Language:** The term "architect" can only be used in your ad to describe a licensed architect.
- **Word count:** Any computer word-count function should provide you with a close estimate. All contact information should be included in the ad you submit, and be included in the word count. **(ads can not exceed 120 words).**
- **Please include contact form with Ad(s).** Email your contact form and ad to charnissa@aia-arizona.org **(all ads must be in word format)**. In your email subject title please put Job Posting.
- **Ad will appear as normal text.** There are no font, size, upper-case, bold or underline options. All emails and web addresses will be linked.
- **AIA Arizona** does not screen anyone referred to your firm. We only make individuals aware of your employment opportunities.

Contact Form

Contact Name

Company Name

Company Address

City/State/Zip

Phone

Fax

Email Address

Effective February 1, 2007 Pricing Structure (Monthly)

**40 Words or Less = Member Rate \$20.00
Non Member Rate \$30.00**

**41- 80 Words = Member Rate \$30.00
Non Member Rate \$40.00**

**81 – 120 Words = Member Rate \$40.00
Non Member Rate \$50.00**

Payment Method

Is someone in the Company an AIA Member? Y/N _____ Member No. _____

Anticipated Cost: \$ _____ Check Enclosed Visa MasterCard

Credit Card No. _____ Exp. Date _____

Signature: _____ Date _____